

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2023-36**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE  
PERIOD OF JUNE 16, 2023 THROUGH JULY 19, 2023.**

**WHEREAS**, the attached listing of Accounts Payable for the period of June 16, 2023 through July 19, 2023 was reviewed and found acceptable.

**NOW, THEREFORE, BE IT RESOLVED**, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of June 16, 2023 through July 19, 2023 in the amount of Three Hundred Fifty-Eight Thousand One Hundred Fifty-Six Dollars and Forty-Five Cents (\$358,156.45).                               Scr

Resolution adopted as read on motion by Commissioner Caminiti, Sr.  
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

<b>COMMISSIONERS</b>	<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>Peter Caminiti, Sr.</b>	X			
<b>Joanne English-Rollieson</b>				X
<b>Son Ki Min</b>	X			
<b>Daniel Ortega</b>	X			
<b>Danielle Peterson</b>	X			
<b>Harvey Sohmer</b>	X			

July 27, 2023  
DATE

*Bartlett*

  
**DANIEL ORTEGA, CHAIRMAN**

\_\_\_\_\_  
**LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY**

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2023-37**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY PRE-APPROVING THE ACCOUNTS PAYABLE FOR  
THE MONTH OF AUGUST 2023.**

WHEREAS, the Commissioners of the Housing Authority of Bergen County will not reconvene until September 28, 2023; and

WHEREAS, the Housing Authority of Bergen County has routine monthly expenditures which need payment.

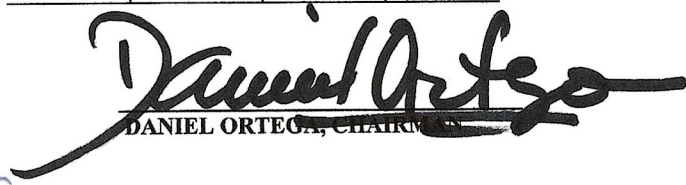
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Housing Authority of Bergen County do hereby pre-approve the payment of routine expenditures for the month of August 2023.

Resolution adopted as read on motion by Commissioner Caminiti, Sr.  
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Joanne English-Rolliesson				X
Son Ki Min	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

July 27, 2023  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
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HACKENSACK, NEW JERSEY**

**RESOLUTION 2023-38**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH NIELSEN FORD, 170 RIDGEDALE AVENUE, MORRISTOWN, NJ 07960 FOR THE PURCHASE OF A 2023 FORD F-250 (X2B) XL 4WD SUPERCAB PICKUP TRUCK WITH THE SNOWPLOW PACKAGE AND WESTERN 8' ULTRAMOUNT PRO PLUS SNOWPLOW.**

**WHEREAS**, it is necessary to purchase a 2023 Ford F-250 pickup truck, which includes the heavy equipment snow plow package, for use by the Housing Authority of Bergen County to clear, remove, and ensure timely response to snow and ice events; and

**WHEREAS**, the Housing Authority of Bergen County, a Move to Work (MTW) designated Authority, joined the State of New Jersey Cooperative Purchasing Program pursuant to N.J.S.A 40A:11-12(a) and N.J.A.C. 5:34-7.29(c); and

**WHEREAS**, Nielsen Ford is a participating entity within the State of New Jersey Cooperative Purchasing Program, submitted a proposal for said vehicle for the sum of sixty-three thousand six hundred and forty four dollars (\$63,644.00); and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available to provide for this purchase.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Housing Authority of Bergen County do hereby authorize the Executive Director to execute a contract with Nielsen Ford for the purchase of a 2023 Ford F-250 pickup truck and associated snowplow package for the sum Sixty-Three Thousand Six Hundred and Forty-Four Dollars (\$63,644.00).

Resolution adopted as read on motion by Commissioner Caminiti, Sr. seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Joanne English-Rollieson				X
Son Ki Min	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

July 27, 2023  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2023-39**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY REJECTING THE SOLE BID SUBMITTED FOR QUALITY ASSURANCE CONSULTANT FOR AFFORDABLE HOUSING PROGRAMS.**

**WHEREAS**, the Housing Authority of Bergen County accepted sealed proposals on May 16 2023 for the purpose of selecting a quality assurance consultant for affordable housing programs managed by the Housing Authority of Bergen County (HABC); and

**WHEREAS**, one sealed proposal was previously received and rejected by Resolution 2023-30 pursuant to 40A:11-13.2 for substantially exceeding the contracting unit's appropriation for these services; and

**WHEREAS**, the Housing Authority of Bergen County readvertised in The Record newspaper on June 8, 2023 and accepted sealed proposals on July 7, 2023; and

**WHEREAS**, one sealed proposal was received and opened, and once again substantially exceeds the contracting unit's appropriation for these services; and

**WHEREAS**, pursuant to 40A:11-13.2 rejection of bids, the cost to the Housing Authority of Bergen County have been determined unreasonable and therefore reject all proposals submitted and opened on May 16, 2023 and July 7, 2023; and

**WHEREAS**, pursuant to 40A:11-5.3 of the Local Public Contracts Law, and as a result of the rejection of proposals on May 16, 2023 and July 7, 2023 the Authority wishes to begin negotiation for said services; and

**WHEREAS**, the terms, conditions, restrictions and specifications set forth in the negotiated contract will not be substantially different from those which were subject to the public bidding process.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners reject the sole bid submitted on July 7, 2023 for the purpose of selecting a quality assurance consultant for affordable housing programs managed by the HABC and authorize the Housing Authority of Bergen County to negotiate said services.

Resolution adopted as read on motion by Commissioner Caminiti, Sr.  
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Joanne English-Rollieson				X
Son Ki Min	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

July 27, 2023  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2023-40**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY REJECTING THE SINGLE BID SUBMITTED FOR HVAC MAINTENANCE & REPAIR SERVICES ON AN AS NEEDED BASIS.**

**WHEREAS**, the Housing Authority of Bergen County accepted sealed bids on July 13, 2023 for the purpose of obtaining HVAC Maintenance & Repair Services on an As Needed Basis; and

**WHEREAS**, one sealed bids from Reiner Group, Inc. was received by the Housing Authority of Bergen County; and

**WHEREAS**, upon review by the Director of Finance, it was determined that the bid submitted by Reiner Group, Inc. substantially exceeds the Authority's appropriation for these services and recommends its rejection; and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-13.2, Rejection of bids; reasons, a contracting unit may reject all bids where the lowest bid substantially exceeds the cost estimates for the goods or services, substantially exceeds the contracting unit's appropriation for the goods or services, or the contracting unit wants to substantially revise the specifications for the goods or services; and

**WHEREAS**, in agreement with the recommendation of the Director of Finance, the Commissioners of the Housing Authority of Bergen County have decided to reject the sole bid submitted and opened on Thursday, July 13, 2023 in the best interest of the Authority; and

**WHEREAS**, the Housing Authority of Bergen County will consider re-advertising in accordance with C.40A:11-4 for said services.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners reject the single bid submitted on July 13, 2023 for the purposes of obtaining HVAC Maintenance & Repair Services on an As Needed Basis.

Resolution adopted as read on motion by Commissioner Caminiti, Sr.  
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Joanne English-Rollieson				X
Son Ki Min	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

July 27, 2023  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2023-41**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH MATINA & SON, INC. FOR CHANGE ORDER TO PROVIDE ADDITIONAL SERVICES RELATED TO THE PARKING LOT EXPANSION AT DESIMONE COURT TOWNHOMES LOCATED AT 800-900 DESIMONE COURT, RAMSEY, NJ 07446.**

**WHEREAS**, by Resolution 2022-75 the Housing Authority of Bergen County awarded Matina & Son a contract in the amount of \$167,362.00 to complete the parking lot expansion project at DeSimone Court Townhomes located 800-900 DeSimone Court, Ramsey NJ 07446; and

**WHEREAS**, the Housing Authority of Bergen County requires additional work to complete the project; and

**WHEREAS**, Change Order #1 in the amount of \$8,610 is the fee to provide the additional services which includes parking lot fill, silica sand, pavement sealer and restriping the parking stalls; and

**WHEREAS**, the Contracting Officer confirms that the Authority continues to enjoy a favorable working relationship with this contractor, whom are qualified and possess the experience to satisfactorily complete the referenced work; and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute a Contract for Change Order #1 in the amount of \$8,610 with **Matina and Son, Inc.** to provide additional to complete the expansion of the parking lot at DeSimone Court Townhomes located 800-900 DeSimone Court, Ramsey NJ 07446.

Resolution adopted as read on motion by Commissioner Caminiti, Sr. seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Joanne English-Rollieson				X
Son Ki Min	X			
Daniel Ortega		X		
Danielle Peterson	X			
Harvey Sohmer	X			

July 27, 2023  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
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LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2023-42**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY AMENDING THE CASH MANAGEMENT PLAN.**

**WHEREAS**, by Resolution 2023-07 the Commissioners of the Housing Authority of Bergen County authorized a Cash Management Plan; and

**WHEREAS**, the designated signatories named were Chairman, Treasurer, Secretary/Executive Director and the Director of Finance; and

**WHEREAS**, by Resolution 2023-33 a Deputy Director for the Housing Authority of Bergen County was hired; and

**WHEREAS**, an amendment to the Cash Management Plan is required in order to add the Deputy Director as a signatory.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize adding the Deputy Director as a signatory and shall deposit and manage its funds pursuant to the Cash Management Plan.

Resolution adopted as read on motion by Commissioner Caminiti, Sr.

seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Joanne English-Rolleson				X
Son Ki Min	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2023-43**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN SUB-GRANTEE AGREEMENT WITH UNITED COMMUNITY CORPORATION FOR THE BRIDGES PROGRAM WHICH AIMS TO REDUCE HOMELESSNESS IN THE STATE OF NEW JERSEY.**

**WHEREAS**, the Housing Authority of Bergen County (HABC) administers and manages the Bergen County Housing, Health and Human Services Center, with a mission of ending homelessness by providing a full continuum of housing services including homelessness prevention, temporary shelter, and permanent placement.; and

**WHEREAS**, United Community Corporation (grantor) wishes to enter into a sub-grantee agreement with the HABC to provide additional funds to assist in this mission; and

**WHEREAS**, the objective is to significantly reduce homelessness in the State of New Jersey by enhancing the quality and accessibility of emergency shelter services, fostering community engagement with sheltering providers, provide capital funding, and assist in facilitating the transition of individuals to stable and permanent housing; and

**WHEREAS**, the term for this agreement shall be one year beginning June 15, 2023 and terminating on June 30, 2024, in the amount of \$85,500.00 which shall be dispersed as described within the agreement; and

**WHEREAS**, the HABC and Bergen County Housing, Health and Human Services Center have the experience and staff to complete the required deliverables as described within the agreement which will better serve and reduce the homeless population within Bergen County and the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, the Commissioners of the Housing Authority of Bergen County authorize the Executive Director to execute the sub-grantee agreement with United Community Corporation for the BRIDGES Program in the amount of \$85,500.00.

Resolution adopted as read on motion by Commissioner Caminiti, Sr.,  
seconded by Commissioner Peterson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Joanne English-Rollieson				X
Son Ki Min	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

July 27, 2023  
DATE

  
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LYNN BARTLETT, EXECUTIVE DIRECTOR